

TO AIG 4579
AL 4579(UC)
CDRUSASSI FT JACKSON SC
BCC /O=DFAS/OU=DFAS-DMS/CN=RECIPIENTS/CN=DMS INDIANAPOLIS(UC)

UNCLAS

MSGID/GENADMIN/DFAS-IN-PTAA//

SUBJ/ CORRECTION TO TRAVEL TECHNICAL MESSAGE (TTM) 06-02,

PARAGRAPHS 3C AND 4D (TTM 06-03)//

RMKS/

REF A. TTM 06-02 TRAVEL ENTITLEMENT GUIDANCE FOR SERVICE MEMBERS OR CIVILIAN EMPLOYEES WOUNDED IN ACTION (WIA) AT ANY LOATION: GUIDANCE ON PROCESSING WIA TRAVEL VOUCHERS FOR MILITARY AND CIVILIANS

REF B. DODFMR CHAPTERS 7A, 8 AND 9

REF C. JOINT FEDERAL TRAVEL REGULATION (JFTR) U5246

REF D. JOINT TRAVEL REGULATION (JTR), CHAPTER 6

1. THIS TTM CORRECTS PARAGRAPH 3, LINE C, AND PARAGRAPH 4, LINE D, STATING ALL RECEIPTS FOR LODGING AND ANY EXPENSES EXCEEDING \$75, CHANGED TO: ALL RECEIPTS FOR LODGING AND ANY EXPENSES \$75.00 OR MORE.

2. (ITEM 3 OF TTM 06-02 CHANGED TO READ) ALL SETTLEMENTS SUBMITTED MUST CONTAIN THE FOLLOWING DOCUMENTS AND INFORMATION:

A) A DD FORM 1351-2

B) A DA FORM 31 OR LEAVE SLIP

C) ALL RECEIPTS FOR LODGING AND ANY EXPENSES \$75.00 OR MORE

D) A LIST OF ENVIRONMENTAL LEAVE AND COPY OF THE EML LEAVE FORM IF APPLICABLE.

E) ALL STOPS (OVER NIGHT STOPS, POE, POD, STARTING AND FINAL DESTINATION, EACH HOSPITAL OR ANY PLACE THE TRAVELER SPENT THE NIGHT) ARE LISTED IN THE ITINERARY OF THE TRAVEL CLAIM.

F) A COPY OF THE ORIGINAL DEPLOYMENT ORDERS AND THE MANIFEST. (IF THE MANIFEST IS NOT AVAILABLE, A MEMO FROM THE TRAVELER'S CMDR OR REAR DETACHMENT CMDR/CBHCO CDR STATING DATES OF DEPLOYMENT CAN BE SUBSTITUTED) A COPY OF ANY OTHER ORDERS, STATEMENTS OF NON-AVAILABILITY (IF APPLICABLE), AND ANY OTHER SUPPORTING DOCUMENTS RELATING TO THE TRAVEL.

G) IF THE MEDICAL COMMUNITY PREPARES A DD FOR 1610 FOR A SOLDIER AND THE SOLDIER HAS IT IN THEIR POSSESSION, AND THEN THEY WILL SUBMIT IT WITH THE TRAVEL SETTLEMENT.

H) COPIES OF ANY ACCRUAL PAYMENTS/ADVANCES/PARTIALS

3. (ITEM 4 OF TTM 06-02 CHANGED TO READ) ALL INVITATIONAL TRAVEL AUTHORIZATION (ITA) SETTLEMENTS SUBMITTED MUST CONTAIN THE FOLLOWING DOCUMENTS AND INFORMATION.

A) ORIGINAL ORDERS

B) ACCRUALS AND ADVANCES

C) DD FORM 1351-2

D) ALL RECEIPTS FOR LODGING AND EXPENSES \$75.00 OR MORE

5. POC FOR THIS MESSAGE IS TRAVEL PAY SERVICES, MANAGEMENT PROCEDURES BRANCH, 317-510-5372/1049/5094/5090.

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